

SAMPLE BUDGET

This is one example of a budget format that could be used

	TOTAL	VCF	OTHER	IN-KIND
Income				
Public Grant (1)	\$1,000.00		\$1,000.00	
VCF	\$2,500.00	\$2,500.00		
Other Foundation (2)	\$2,000.00		\$2,000.00	
Donations	\$2,250.00		\$500.00	\$1,750.00
Fundraising	\$650.00		\$650.00	
Membership Dues				
Total Income	\$8,400.00	\$2,500.00	\$4,150.00	\$1,750.00
Expenses				
Project Coordinator	\$3,500.00		\$3,500.00	
Educational Materials (3)	\$1,000.00	\$1,000.00		
Brochure	\$1,250.00	\$1,250.00		
Postage	\$250.00	\$250.00		
Phone	\$250.00		\$250.00	
Office Supplies	\$400.00		\$400.00	
Overhead	\$1,750.00			\$1,750.00
Total Expenses	\$8,400.00	\$2,500.00	\$4,150.00	\$1,750.00

Budget Notes:

(1) Town funding of \$1,000 for staffing

(2) Other Foundation support = Thayer Foundation grant of \$2,000

(3) Educational Materials = participant workbooks, instructor guide
flip charts, easel, etc.